

SCoQ Partnering Subcommittee Meeting Notes:
July 26th, 2002

Attendees: Ginger Murdough
 Jeff Amoriello
 Judonne Greham
 Bridgid Seering
 Timothy Barkley (for Judith Johnson)
 Joe Steinbock
 Mark Chandler
 Dave Comstock

Items Discussed:

- **Marketing**

Timothy Barkley updated the team regarding Judith's progress:
The marketing team will meet in early August. During our next teleconference Judith will present their recommendations.

- **Video Update**

The team agreed to leave the video 'as is' and to write a response thanking the survey participants for their feedback.

Action Item(s):

- Ginger to draft the response letter.
- Judonne to send the response letter to the survey participants and post on the web
- Judonne to follow up with the Communications Committee regarding video distribution to all the AASHTO member states
- Ginger to follow up with ADOT video personnel to find out if the video can be converted for web use

- **Measurements:**

Team members should contact Tom Church regarding Statewide Measurements.

- **Handbook Update:**

The team discussed chapter assignments and made the following agreements:

Sections 1, 2, 3, & 7 – Mark Chandler will supply content

Section 4 – Ginger will supply content

Section 5 – Bridgid will supply content

Section 6 – Jeff will supply content

Section 9 – Sam will supply content

Content information is due on 8/23/02

Content placed into draft format by 9/27/02

1st Draft available on 10/25/02

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- **Misc. Discussion Items:**

- The team will need to reach consensus on how to present the 'How to Session' during the next SCoQ Annual Meeting that will be held in Lexington, Kentucky April 8th-10th, 2003
- Ginger participated in the SCoQ Leaders Teleconference.
- Agreements will need to be made on how to measure partnering and how to gain contractor support.